**REVIEW DATE: 10.01.25** 

EFFECTIVE DATE: 10.15.22

POLICY NO. 254.10

Title: Flight Paramedic Accreditation and Renewal

#### APPROVAL SIGNATURES ON FILE AT EMS AGENCY OFFICE

### FLIGHT PARAMEDIC ACCREDITATION AND RENEWAL

## I. <u>AUTHORITY</u>

In accordance with §100165 and §100304 of the California Code of Regulations, the local EMS agency may accredit a California licensed Paramedic to practice in its jurisdiction.

#### II. <u>DEFINITIONS</u>

- A. "Accreditation" means authorization to practice Paramedic skills in Stanislaus County under the medical direction of the policies and protocol authorized by Stanislaus County EMS Agency Medical Director.
- B. "Agency" means the Stanislaus County Emergency Medical Services Agency.
- C. "Flight Paramedic" means a licensed Paramedic working for an authorized Air Ambulance Provider in Stanislaus County.

#### III. <u>PURPOSE</u>

A. The purpose of this policy is to provide a process for California State Licensed Paramedics, working for authorized Air Ambulance Providers, to apply for and maintain a Stanislaus County Flight Paramedic Accreditation.

#### IV. POLICY

- A. The applicant shall possess a valid/current California Paramedic License.
- B. The applicant shall apply to the Agency for Stanislaus County Flight Paramedic Accreditation.
- C. The applicant shall complete an orientation of the local EMS system, which shall not exceed eight (8) classroom hours .
- D. The applicant must pass a CLOSED book written examination with an 80% or better score on the Agency ALS Treatment Protocols, Policies and Procedures.

- E. The applicant must pay the Stanislaus County EMS Agency Accreditation fee, as described on the Flight Paramedic Accreditation Application.
- F. The applicant shall demonstrate proof of present employment or a written commitment for employment by a Stanislaus County designated Air Ambulance provider agency.
- G. The applicant shall be limited to applying for accreditation up to two (2) times during a six month period.
- H. Any Flight Paramedic that works for any ground or first responder ALS provider in Stanislaus County must comply with policy 254.00
- V. A Flight Paramedic, once accredited by the Agency, shall be considered accredited with the continued requirements of:
  - A. Maintain licensure as a Paramedic, by the State of California.
  - B. Successfully complete any requirements imposed by the Agency Medical Director for an Agency approved Expanded Scope of Practice Class, and Policy Update Class.
  - C. Meet any requirements of the System-wide CQI program.
  - D. Provide verification of compliance with Agency Policy 853.00- Prehospital Training Standards.
- VI. An accredited Flight Paramedic must notify the Agency within five (5) business days of any change in employment, address, telephone, or e-mail contact information.

#### VII. PROCEDURE

- A. Prior to accreditation the applicant must complete the following:
  - 1. An orientation of the local EMS system as prescribed by the Agency, which shall not exceed eight (8) classroom hours.
  - 2. Pass a CLOSED book written examination (within 30 days of initial test), with an 80% or better score on the Agency ALS Treatment Protocols, Policies and Procedures.

Applicants that receive less than 80% will be notified which questions they missed. The applicant will be allowed to retest, taking a closed book exam, with a minimum passing score requirement of 80%. Applicants will have a total of two (2) attempts to pass the test.

The applicant may not retest on the same day as the initial exam and must schedule the retest with the Agency. If the Applicant fails both test attempts, they will be required to pay the application fee again. The applicant will be eligible for a third test attempt after 5 business days (M-F).

If the third test attempt is unsuccessful, the Flight Paramedic's application will be closed, and the applicant must reapply including paying the non-refundable application fees.

# B. Flight Paramedics Accreditation Renewal

- 1. Valid accreditation:
  - a) Complete necessary steps as outlined in the Flight Paramedic Accreditation Renewal application.
- 2. Expired less than 6 months:
  - a) Complete necessary steps as outlined in the Flight Paramedic Accreditation Renewal application.
  - b) Pay associated late fee.
- 3. Expired greater than 6 months:
  - a) Complete necessary steps as outlined in the Flight Paramedic Accreditation Renewal application.
  - b) Pay associated late fee.
  - c) Attend Paramedic Orientation
  - d) Pass a CLOSED book written examination (within 30 days of initial test), with an 80% or better score on the Agency ALS Treatment Protocols, Policies and Procedures.

Applicants that receive less than 80% will be notified which questions they missed. The applicant will be allowed to retest, taking a closed book exam, with a minimum passing score requirement of 80%. Applicants will have a total of two (2) attempts to pass the test.

The applicant may not retest on the same day as the initial exam and must schedule the retest with the Agency. If the Applicant fails both test attempts, they will be required to pay the application fee again. The applicant will be eligible for a third test attempt after 5 business days (M-F).

If the third test attempt is unsuccessful, the Agency Medical Director will make the final determination of the Paramedic's application status.

C. Upon successful completion of the accreditation requirements, an accreditation card will be issued.

- D. The Medical Director of the local EMS Agency may suspend or revoke accreditation if the Flight Paramedic does not maintain current licensure or meet local accreditation requirements. Refer to Policy 210.00 Paramedic Accreditation Action
- E. If accreditation is suspended, or revoked, the affected Flight Paramedic shall be entitled to appeal the decision. The process for appeal is outlined in Agency Policy #161.00.